

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**February 13, 2014**

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on February 13, 2014.

## MEMBERS PRESENT

Scott DeBurger, Chair  
Paul Wingate  
Kevin Priddy  
Camille Skubik-Peplaski

## MEMBERS ABSENT

Laura Strickland  
Creasa Reed  
Rhonda Tapp Edwards

## OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator  
Gordon Slone, Executive Director

## OTHERS

James Grawe, Office of the Attorney General  
Stacy Grider, KOTA Practice Chair

Mr. Scott DeBurger, Chair, called the meeting to order at 9:05 a.m.

## **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the January 2014 meeting, monthly financial report ending January 2014 and legal fees for December 2013 were presented for the Board's review. Ms. Skubik-Peplaski made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Wingate, carried.

## **O&P Report**

Mr. Slone spoke to the board about the proposed budget. KBLOT is scheduled for a fund transfer for FY 2015. Mr. Slone answered questions from the board regarding the proposed budget, the fund transfer and the possible implications it will have on the board. Mr. Slone left following his report.

## **Board Attorney's Report**

No report was given.

## **Pending Complaints**

The meeting went into closed session (Ms. Grider left the room) to discuss the open complaints. Ms. Skubik-Peplaski, case manager, recommended dismissal of cases 2013-02; 2013-03; 2013-04; and 2013-05 after discussion with Mr. Grawe, and they will be notified in writing. Ms. Skubik-Peplaski also recommended that she and Mr. Grawe meet with the person named in complaint 2013-01 following the March board meeting. Ms. Hutcherson will contact this person and request their attendance for a meeting at noon on March 13, 2014 at the Office of Occupations and Professions.

## **Old Business**

**Dry Needling** – Mr. DeBurger did not receive a response from AOTA. He will contact them again.

**DPAM Certification/Supervisor List** – The board decided to move forward with one list for DPAM certification and supervisors. The list will be sortable in Excel so that all information is easily accessible. Ms. Hutcherson will work on updating the spreadsheet for the website.

**Per Diem Raise** - Ms. Skubik-Peplaski made a motion to raise per diem to \$200. Mr. Priddy seconded the motion, and it carried. Mr. Grawe will submit the proposed change to LRC before the next filing deadline.

**Senate Bill 72** – Ms. Sizemore, representative from KOTA, will attend the KBLot board meeting in March to discuss KOTA's recommendations for updating the regulations in regards to Senate Bill 72.

**Investigator** – Ms. Skubik-Peplaski made a motion to enter into a new agreement with the KY Board of Physical Therapy for investigative services, upon the expiration of the current agreement on June 30, 2014 and to being the process of looking for a second investigator to use as needed. The memorandum of agreement for the new investigator will contain the same requirements as the current MOA with the physical therapy board, with the addition of the ability to travel throughout the state of Kentucky being a pass or fail requirement. The motion, seconded by Mr. Wingate, carried.

## **New Business**

**NBCOT Visa Verification** – Mr. DeBurger reported to the board that NBCOT has a visa verification program that can be used as proof of permission to work in the United States when applicants are not US citizens.

**Questions Received by Email** – The board received two emails with questions regarding cosignatures. The board advised that the regulations are currently under review and that this section will be clarified as changes are made. Ms. Hutcherson will respond to the emails, citing the current regulations.

**Inclement Weather Policy** – The board discussed creating an inclement weather policy. The board decided in the event of future inclement weather, a decision will be made the afternoon preceding the meeting and board members will be notified by email. Board members who are unable to make it should email Ms. Hutcherson, if it is prior to 5:00 pm the day before the meeting. If it is after 5:00 pm, they are to call Mr. DeBurger. Ms. Hutcherson will also let the board know in advance if the board member responses do not constitute a quorum.

**Board Retreat** - A motion was made by Ms. Skubik-Peplaski to hold a retreat in 2014 for the purpose of regulation review and editing. All board members, the board administrator and KOTA representatives should attend the retreat, if possible. The motion, seconded by Mr. Wingate, carried. The tentative date is June 20-22 at a State Park in Kentucky. Ms. Hutcherson will look into availability at the state parks for the retreat and make reservations for the facilities.

## **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Ms. Skubik-Peplaski to approve the applications. The motion, seconded by Mr. Wingate, carried.

- Christine Bowling – OTA
- Staci Couchman – OTA
- Drew Myers – OTA
- Krista Payne – OTA
- Ryan Pretzer – OTA
- Tamara Stevens – Temporary OTA
- Ashley Engler – OT

The following DPAM applications were reviewed by the DPAM application committee. A motion was made by Ms. Skubik-Peplaski to approve the DPAM application committee's recommendations. The motion, seconded by Mr. Wingate, carried.

- Lisa Campbell - Certification – Deferred
- Sarah Clement – Certification – Approved
- Cindy Hinrichs – Certification – Approved
- Susan Hodapp – Certification – Approved
- Laura Sizemore – Certification – Deferred
- Melba Custer – Supervisor – Approved

The following supervision audits were reviewed by the board. A motion was made by Mr. Priddy to approve the reviewer's recommendations. The motion, seconded by Ms. Skubik-Peplaski, carried.

- Kellie L. Baldwin – Approved
- Stephanie R. Callicot – Deferred
- Kimberly Hayes – Approved
- Lindsey Lawrence – Approved
- Christine McLaughlin – Approved
- Sarah Stephan – Approved
- Tiffany White – Approved

A motion was made by Mr. Wingate to accept the recommendation of the continuing education application review. Ninety two Continuing Education Course Applications were reviewed and approved. Seven DPAM Continuing Education Courses were deferred. Two DPAM Continuing Education courses were denied. Two DPAM Continuing Education courses were approved.

#### **Approval of Travel and Per Diem**

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Wingate, carried.

**Assignments for Next Meeting**

Mr. DeBurger will contact AOTA for their position on dry needling. Ms. Hutcherson will begin working on reservations for the retreat.

**Adjournment**

With no further business to discuss the meeting was adjourned at 11:20 a.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. on Thursday, March 13<sup>th</sup> at the Office of Occupations and Professions.

Approved by the Board

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Board Chair, Scott DeBurger